Please deliver the sample box to Room 214 by 2:30 p.m. today. It contains six glass bottles, so

文字 · 1 组 · 2026年11月12日 11:48

English → 中文

Please deliver the sample box to Room 214 by 2:30 p.m. today. It contains six glass bottles, so keep it upright during transport.
Ask the receiving team to check the bottles before signing the handover sheet.
If nobody is there, keep the box with you and call the office. Please save this note for the next shift.

请于今天下午 2:30之前将样品箱送到214号房间。箱子内装有六瓶玻璃瓶，因此在运输过程中，请确保箱子保持直立状态。
请接收方在签署交接文件之前，先检查一下那些瓶子是否完好无损。如果那里没有人，那就把箱子留在自己手里，然后打电话给办公室。
请把这份便条留到下一个班次时使用吧。